

KEENE ISD

Transfer Application for Non – Resident Student

The completion of this application is a request for transfer only. Keene ISD will determine whether the transfer request is granted; the request is not granted until the Superintendent’s signature appears on the Non-Resident Student Transfer Agreement.

NOTICE: A person making a false statement in this document or any document for the purpose of school enrollment commits a criminal offense under §37.10 of the Texas Penal Code and is subject to imprisonment or fine. Further, a person enrolling a child under false documents violates §25.001 of the Texas Education Code and is subject to liability for tuition or costs under Texas Law.

Approved	Enrollment Date	Denied	Principal’s Initials

Students Full Name as appears on SS Card	Social Security Number	School Year	Grade

Parent/Guardian (Father) _____ (Mother) _____

Address where Father resides: _____
Street City State Zip

Address where Mother resides: _____
Street City State Zip

Address where Student resides: _____
Street City State Zip

Father’s Home Phone Number: _____ Mother’s Home Phone Number: _____

Father’s Cell Phone Number: _____ Mother’s Cell Phone Number: _____

Father’s E-mail Address: _____ Mother’s E-mail Address: _____

Printed Name (Parent/Guardian): _____

Signature (Parent/Guardian): _____ Date: _____

****THIS MUST BE FILLED OUT COMPLETELY**** **PRIOR SCHOOL DISTRICT INFORMATION:** Enter the county-district number and campus name where the student currently resides and **should** attend. For your convenience, listed below are county-district numbers for some local school districts. If your district is not listed, you need to contact the district for their county-district number.

School Name	County/District #	School Name	County/District #
Alvarado ISD	126-901	Crowley ISD	220-912
Burleson ISD	126-902	Joshua ISD	126-905
Cleburne ISD	126-903	Rio Vista ISD	126-907

Current School District Where Student Resides			School District Student Most Recently Attended		
County/District #	Name of School	Grade	County/District #	Name of School	Grade

**TRANSFER APPLICATION
PARENT QUESTIONNAIRE**

GENERAL INFORMATION: Please mark the appropriate response on each item below.

Is Student a child of a full-time KISD employee?	YES	NO
Was Student enrolled in KISD in the preceding year as a transfer student?	YES	NO
Is Student a sibling of a previously approved transfer student?	YES	NO

If yes, what is sibling's name: _____ KISD Campus: _____

ATTENDANCE INFORMATION: Has the student experienced any of the following:

More than 5 absences in the current or preceding school year	YES	NO
More than 5 tardies in the current or preceding school year	YES	NO
Number of absences for the current school year	_____	
Number of absences for the preceding school year	_____	

If the student missed more than 10% of the days in the current or prior school year, please provide an Explanation: _____

DISCIPLINE INFORMATION:

Has the student ever been suspended out of school, placed in DAEP, expelled, Or placed in JJAEP? If yes, explain: _____	YES	NO
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Is the student currently on probation or other conditional release for a Conviction of a criminal offense? If yes, explain: _____	YES	NO
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Is the student on probation or other conditional release for delinquent conduct	YES	NO
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Has the student ever been assigned to In-School Suspension or suspended from campus? If yes, please explain. _____	YES	NO
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ACADEMIC RECORD:

Did the student pass all courses and get promoted to the next grade level?	YES	NO
Did the student pass all portions of the state assessments or meet all of IEP goals? (If no, please list all portions not meeting state passing standards with scale score)	YES	NO

Is student on the A or AB Honor Roll?	YES	NO
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Commended on any portion of the State Assessment?	YES	NO
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Enrolled in Honors, Pre-AP, AP or Dual Credit courses?	YES	NO
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Participate in any extra-curricular activity? (ex. Band, Choir, Art, FFA, FCCLA, UIL, Math Pentathalon, Athletics, etc.) (If yes, please list) _____	YES	NO
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******ALL THE FOLLOWING INFORMATION IS REQUIRED TO BE CONSIDERED A COMPLETE
TRANSFER APPLICATION******

ATTENDANCE INFORMATION: Please complete table below.

	Prior School Year (Specify Year)	Current School Year (Specify Year)
Number of Days the Student was Enrolled		

****STUDENT'S ACADEMIC RECORD OR TRANSCRIPT:** You must provide a copy of the following information listed below:

- **REPORT CARD / TRANSCRIPT**
- **DISCIPLINE RECORD**
- **ATTENDANCE RECORD**
- **STATE ASSESSMENT RESULTS (STAAR)**

UIL

In compliance with UIL requirements, students residing with parents outside of district boundaries will not be eligible for VARSITY athletic competition for 1 year from the date the student enrolled in KISD.

I certify that the discipline information above is true and correct to the best of my knowledge.

Parent Signature

Date

TRANSFER AGREEMENT
Keene Independent School District

This Transfer Agreement establishes the terms and conditions for _____ (“student”) to attend the Keene ISD (“district”) as a transfer student for the _____ school year. The student is a resident of the _____ Independent School District. The student’s parent or other person having lawful control of the student, _____ (“parent”), requests that the student be permitted to attend District schools in the _____ school year and agrees to the following terms and conditions for that transfer:

1. This transfer is effective for the current school year only. District approval of this transfer creates no right or expectation that the student will be admitted as a transfer for any subsequent year.
2. This transfer is approved for the named student only. District approval of this transfer creates no right or expectation that another student from the same family will be admitted as a transfer.
3. The student must maintain acceptable levels of attendance, academic achievement, and compliance with the Student Code of Conduct throughout the entire school year. Acceptable levels are defined as:
 - a. Attendance that does not place the student at risk of losing credit under Education Code 25.092 or require that district to warn the parent or the student of truancy proceedings under the Education Code 25.095:
 - b. Academic achievement that results in a passing grade in all courses by the end of the semester. At the end of each grading period, the student should receive no more than one grade that is below passing; and
 - c. Compliance with the Student Code of Conduct that results in no offenses requiring removal to an Alternation Education Program or expulsion and no more than two referrals each semester for other Code of Conduct infractions.
4. Parent(s) must comply with and observe all District policies and reasonable District and campus procedures and requirements.
5. The superintendent may revoke the transfer of a student who fails to maintain an acceptable level of attendance, academic achievement, or compliance with the Student Code of Conduct during a semester or who fails to pay tuition on time.
6. The superintendent may revoke the transfer of student whose parent(s) do not comply with and observe all District policies and reasonable District and campus procedures and requirements.
7. If this agreement is revoked, revocation ordinarily will be effective at the end of a semester; however, the Superintendent has discretion to revoke the transfer at the end of a grading period in which a standard for continued admission is violated. If this agreement is revoked for nonpayment

of tuition, revocation will be effective immediately. Policy FDA (LOCAL) explains the procedure for revocation.

8. The parent or the student will be responsible for transportation to and from the district school to which the student is assigned
9. Except as modified by this Transfer Agreement, the student will be subject to all policies, regulations, rights, privileges, and responsibilities of enrollment in the district as if he or she resided in the district.
10. In compliance with UIL requirement, students residing with parents outside of district boundaries will not be eligible for varsity athletic competition for 1 year form the date the student enrolled in KISD.

The District and the parent agree that this transfer agreement is the entire agreement controlling the admission and enrollment of the student in the District for the 2019-2020 school year.

Parent's signature: _____

Date: _____

Principal's signature: _____

Date: _____

Superintendent's signature: _____

Date: