TABULATION OF MONIES COLLECTED FROM STUDENTS/PARENTS
(To be used at the campus level for miscellaneous collections)

Form Instructions:
This form shall be completed by the sponsor collecting funds for the activity and submitted to the campus secretary/treasurer along with the yellow copies of the receipts. The campus treasurer shall verify the amount of funds submitted, sign the bottom of this form, and issue a receipt to the sponsor for the entire amount received along with a copy of this form.

Date: _____

NAME (include check writer if applicable)	Check # (if appl)	Amount	NAME (include check writer if applicable)	Check # (if appl)	Amount
1st Column Total		$ -	2nd Column Total		$ -
			Grand Total Received		$ -

_____ _____
Collectors Signature Activity

_____
Campus Secretary/Treasurer Signature Date

By your signature, you acknowledge receipt of $_____ for _____.
You also acknowledge that any unaccounted for funds will become your personal responsibility and you must repay the unaccounted amount either by direct payment or payroll deduction. Should the unaccounted for amount remain unpaid, you hereby authorize KISD to deduct the amount from your payroll check.