

KEENE INDEPENDENT SCHOOL DISTRICT

P. O. Box 656 3624 Highway 67 E Bldg C Keene Texas 76059
817-774-5200 Fax 817-774-5400 www.keeneisd.org

EMPLOYMENT APPLICATION FOR SUBSTITUTE TEACHER

APPLYING FOR POSITION OF : _____ Date _____

Have you ever pled guilty or *nolo contendere* (no contest) to, or been convicted of a felony or a misdemeanor involving moral turpitude, regardless of the disposition? Y / N
(If yes, please explain on the back of this page.)

Applicant Name: _____

Address: _____

Have you ever been asked to resign or been discharged from any position, teacher or otherwise? Y / N

City: _____ State: _____ Zip: _____

Are you related to a KISD School Board Trustee? Y / N
If yes, please name Board member: _____

Home Phone: _____ Cell Phone: _____

Have you previously been employed by KISD? Y / N

E-Mail: _____

Moral Turpitude-defined: Improper conduct including, but not limited to, the following, dishonesty, fraud, deceit; theft, misrepresentation; deliberate violence; base, vile, or depraved acts that are intended to arouse or to gratify the sexual desire of the actor, certain drug or alcohol related offenses, or acts constituting reportable abuse under chapter 261.001 of the Texas Family Code. The term "Moral Turpitude" has been interpreted to include crimes involving dishonesty or false statements, crimes involving fraud, aggravated assault on a female, arson, prostitution, theft, robbery, forgery, swindling with a hot or worthless check, swindling, making false statements on an affidavit, tax evasion, receiving and concealing stolen property, public lewdness, making an illegal campaign contribution, indecency with a child, or other sexual offenses.

Education: (required Information)

School	Location	Dates Attended	Diploma/Degree Certification

Areas of Certification: Elementary Secondary All-level Vocational No Certification

Teaching Field	Endorsements (e.g. ESL, etc.)	Vocational Approval Areas

KEENE ISD EMPLOYMENT APPLICATION FOR SUBSTITUTE TEACHER

APPLICANT NAME _____

Please list below all positions held within the last ten years (required). Include the name and telephone number of all managers and supervisors who evaluated or supervised your performance (required). You may attach an additional sheet if necessary.

INCOMPLETE APPLICATIONS will NOT be considered for employment

Dates of Employment		Position	Employer	Reason for Leaving
From:	To:			
Employer Address		Telephone Number		
Dates of Employment		Position	Employer	Reason for Leaving
From:	To:			
Employer Address		Telephone Number		
Dates of Employment		Position	Employer	Reason for Leaving
From:	To:			
Employer Address		Telephone Number		

Additional references (required): Please list below three personal or professional references that can be contacted to provide a reference to assess your qualifications.

Reference Name	Position/Relationship	Business/Organization Name	Address	Phone Number

Assignment and Preference:

Please check the days you are available to substitute:

Every day or

only the following:

- Monday Tuesday Wednesday Thursday Friday

Please check the hours you are available to work: All day (8:00-4:00) ½ day (A.M.) 8:00-12:00 ½ day (P.M.) 12:00-4:00

Please check your preferred assignment:

- All grade levels (PK-12) PK-5 6-8 9-12

Please read the following statements carefully. By your signature below you state that you Understand and Agree to the following statements:

I certify that all of the information provided by me in connection with my application, whether on this document or not, is true and complete to the best of my knowledge, and I understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment. I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S. I authorize Keene ISD to check with the Texas Department of Public Safety and/or other Criminal History Investigation agencies in the United States for any criminal history in accordance with application statues, and I am providing my date of birth and social security number for this reason. I authorize any of the persons or organizations referenced in this application including any previous employer to give you any and all information my previous employment, education, or any other information they may have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damage that may result from furnishing the same to you.

Applicants Signature

Date