



### 12/5/17 SHAC Meeting Minutes

3:30- Informal Opening. Attendees: Kathy Coker, Ella Smith, Belinda Chacon, Jen Baggett, Steven Slayton, and Elva Contreras

3:35-3:55 Discussion to schedule next meeting. Voted to have next meeting on **Thursday, January 18, 2017 3:30-5:30 in KHS Cafeteria.**

3:55-4:10 Voted to approve Puberty class Parent Letter for send out this week. Puberty Class for 5th Grade scheduled Friday December 15, 2017.

4:15-4:25 Attendees perused Keene ISD Lice Policy (adopted in September) and Health Procedure Manual to be followed by nurses and designated nurses on each campus. Vote to adopt Health Procedure Manual deferred pending approval by Dr.Beeson.

4:25-4:45 Discussed ways to increase attendance including live feed via FB; posting meeting times on school webpage/ FB page.

4:45 Meeting adjourned