

KEENE INDEPENDENT SCHOOL DISTRICT

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Ricky Stephens
Superintendent of Schools

Loretta Streif
Chief Financial Officer

April 18, 2018

Parent,

State law requires that transfer agreements must be renewed each year and therefore your student must reapply for enrollment at KISD for the 2018-2019 school year. Please complete the enclosed parent questionnaire and transfer agreement(s) and return them to your campus principal by May 11, 2018. The campus committee will review, upon completion of the required documents, whether your child has met the requirements to remain at Keene ISD and will notify you on or before June 1, 2018. Great things lie ahead at KISD. Go Chargers!!!

Sincerely,



Ricky Stephens, Superintendent Keene ISD

Limited Open Enrollment Program

On December 16, 2013, the Keene ISD Board of Trustees approved a Limited Open Enrollment Program for non-resident students who desire to attend class in Keene ISD. There is no required tuition or payment. Approval of Limited Open Enrollment will be based on the following:

1. The current enrollment at the particular grade level or class as well as any special program requirement of the student seeking admission. Consideration shall include the effect of additional students in that grade or program, facilities, staffing needs and the education opportunity of resident students.
2. The disciplinary record of the student seeking admission.
3. The attendance record of the student seeking admission.
4. The academic record of the student seeking admission including the student's performance on applicable state-mandated assessments, and/or standardized test (ITBS, etc.) the student's record of promotion to the next grade level and the student's extracurricular record.
5. The parent's compliance with District and Campus policies and regulations.

The board approved language regarding student transfers can be found at [FDA \(LOCAL\)](#)

TO APPLY FOR ENROLLMENT:

1. Review the transfer policy [FDA \(LOCAL\)](#)
2. Complete and sign the parent questionnaire and transfer agreement form. Please print the information and return it to the appropriate campus: Keene Elementary (K-5), Keene Jr. High (6-8), Keene High School (9-12).

If you have any questions regarding the Limited Open Enrollment process, please contact:
Ricky Stephens at 817-774-5201 or my email at rstephens@keeneisd.org